

**March 1, 2022**  
**Annual City Election**

<b>Date</b>	<b>Event</b>	<b>Statutory Authority</b>	
Thursday, December 9	First day to warn first public hearing on proposed Charter Amendments if PH held Jan. 18 in 2 public places, in clerk's office, & 2 public places in each ward	17 V.S.A. 2641(a) 17 V.S.A. 2645(a)(3),(6) 17 V.S.A. 2642	Not earlier than 40 days prior to 1st Public Hearing
Thursday, December 9	Last day to file petition for Charter Change Ballot Question signed by 5% of voters with City Clerk	Practical consideration given Charter Change Hearing Warning Requirements in 17 V.S.A. 2645(a)(2)	
Friday, December 10	Deadline for Clerk to return defective Charter Change petitions	17 V.S.A. 2642(a)(3)(B)	within 24 hours of receipt
Monday, December 13	Deadline for petitioners to file supplementary petitions Charter Change Ballot Question	17 V.S.A. 2642(a)(3)(B)	within 48 hours after petition returned by clerk
Monday, December 13	Last practical date for City Council to propose Charter Changes	Practical consideration given City Council meeting schedule & posting copy of changes requirements in 17 V.S.A. 2645(a)(2), (3)(B)	
Wednesday, December 15	First day to warn second public hearing if held on Jan. 24 for proposed Charter Amendments by posting in 2 public places, in clerk's office, & 2 public places in each ward	17 V.S.A. 2641(a) 17 V.S.A. 2645(a)(3),(6) 17 V.S.A. 2642	Not earlier than 40 days prior to 2nd Public Hearing
Sunday, December 19	Last day to warn first public hearing if held on proposed Charter Amendments if PH held Jan. 18 in 2 public places, in clerk's office, & 2 public places in each ward	17 V.S.A. 2641(a) 17 V.S.A. 2645 (a)(3),(6) 17 V.S.A. 2642	Not later than 30 days prior to 1st Public Hearing
Saturday, December 25	Last day to warn second public hearing if held on Jan. 24 for proposed Charter Amendments by posting	17 V.S.A. 2641(a) 17 V.S.A. 2645 (a)(3),(6)	Not later than 30 days prior to 2nd Public Hearing

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in 2 public places, in clerk's office, & 2 public places 17 V.S.A. 2642  
in each ward

Saturday, January 8	Official copy of proposed Charter Amendments filed with the City Clerk & open for public inspection	17 V.S.A. 2645(a)(2)	at least 10 days prior to 1st Public Hearing (on 1/18)
Monday, January 10	City Council Designation of Paper to Publish Warning in annual resolution as paper of publication	17 V.S.A. 2641(b)	Annual designation of paper of general circulation to publish in
Thursday, January 13	Last day to file petition for non-Charter Change ballot question signed by 5% of voters with City Clerk	17 V.S.A. 2642(a)(3)(A)	not less than 47 days prior to election
Thursday, January 13	Last day to publish warning of 1st and 2nd Charter Cha Public Hearings, 1/18 and 1/24, in newspaper designated in annual resolution as paper of publication	17 V.S.A. 3641(b)	at least 5 days before hearing
Friday, January 14	Deadline for Clerk to return defective petitions	17 V.S.A. 2642(a)(3)(B)	within 24 hours of receipt
Tuesday, January 18	Deadline for petitioners to file supplementary petitions	17 V.S.A. 2642(a)(3)(B)	within 48 hours after petition returned by clerk
Tuesday, January 18	First Public Hearing on proposed Charter Amendments	City Council Schedule	at least 30 days prior to election
Thursday, January 20	First day to post warning & notice of elections in same places as public hearing warnings were posted	17 V.S.A. 2641(a)	not more than 40 days prior to election
Thursday, January 20	Last day for BCA polling place designation	17 V.S.A. 2501(a)	at least 40 days prior to election
Thursday, January 20	Last day for BRV to divide checklist into wards/district	17 V.S.A. 2501(a)	at least 40 days prior to election
Monday, January 24 5:00 p.m.	Deadline for filing nominating petitions, consent forms, endorsement forms for Councilors, Ward Officers, School Board	17 V.S.A. 2681 (a)(1)(A),(a)(2)	6th Monday prior to election

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Monday, January 24	Second Public Hearing on proposed Charter changes	City Council Schedule	
Monday, January 24	Last practical date for revisions to proposed Charter Amendments by City Council	Practical consideration	
Monday, January 24	Last practical date for City Council to approve non-Charter ballot questions	Practical consideration	
Tuesday, January 25	Non-conforming petitions returned by Clerk	17 V.S.A. 2681(e)	within 24 hrs of receipt
Wednesday, January 26 5:00 p.m.	Deadline to submit supplemental petitions (if necessary)	17 V.S.A. 2681(e)	Wed. after filing deadline
Wednesday, January 27	Deadline for withdrawing consent to be on the ballot	17 V.S.A. 2681(d)	Wed. after filing deadline 5:00 p.m.
Sunday, January 30	Last practical day to post election Warning & Notice	17 V.S.A. 2641(a)	not less than 30 days prior to election
Sunday, January 30	Voter Registration Checklist Posted	17 V.S.A. 2141	at least 30 days prior to election
Sunday, January 30	Last day to post election warnings & notice & checklist	17 V.S.A. 2641(a)	not less than 30 days before election
Wednesday, February 9	Last date to receive Local Ballots	17 V.S.A. 2681a(a)	at least 20 days prior to election
Wednesday, February 9	Last day to post copy of revised charter changes based upon comments at Public Hearings in all places hearing notices were posted	17 V.S.A. 2645(a)(4)(A)	no less than 20 days before election
Wednesday, February 9	1st Publication of Bond Vote Warning Notice in Paper	24 V.S.A. 1756	3 consecutive weeks on the same day of the week with the last publication being not last than 5 more than 10 days before the

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			election
Sunday, February 13	Last day to post warning of public informational meeting 17 V.S.A. 2680(h)(1) on any public questions in 2 public places in the City & in the clerk's office		at least 10 days prior to Public Informational meeting
Wednesday, February 16	2nd Publication of Bond Vote Warning Notice in Paper 24 V.S.A. 1756		3 consecutive weeks on the same day of the week with the last publication being not last than 5 more than 10 days before the election
Saturday, February 19	Last day to post sample ballots for City Election in clerk's office & 2 public places in wards 17 V.S.A. 2522(a)		at least 10 days prior to election
Saturday, February 19	Last day to Test Ballots and Voting Machines 17 V.S.A. 2493(b)		at least 10 days prior to election
Wednesday, February 23	3rd Publication of Bond Vote Warning Notice in Paper of General Circulation (7 Days or BFP) 24 V.S.A. 1756		3 consecutive weeks on the same day of the week with the last publication being not last than 5 more than 10 days before the election
Wednesday, February 23 5:00 p.m.	Practical day to hold Public Informational Meeting on non-Charter Ballot questions 17 V.S.A. 2680(h)(2)(A)		within 10 days of election
Thursday, February 24	Last day to publish Warning and Notice of City Election local paper of general circulation (7 Days or BFP) 17 V.S.A. 2641(b)		at least 5 days prior to election
Friday, February 25	Last day to request that an Absentee Ballot be mailed to voter Practical Consideration		
Monday, February 28	Last day to request and vote by absentee ballot <b>Clerk's Office to Close at 1:00pm</b> <b>Ballot Boxes to Close at 4:30pm</b> 17 V.S.A. 2531(a)(1)(A)		

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<b>Tuesday, March 1</b> <b>7:00 a.m. to 7:00 p.m.</b>	<b>Election Day - Polls Open</b>	<b>17 V.S.A. 2561, 2640</b>	
Friday, March 11	Deadline to submit Charter Change materials to the Secretary of State's Office	17 V.S.A. 2645 (b)(2)	Within 10 days of Election